



City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees

REGULAR MEETING AGENDA

TO THE CHAIR AND TRUSTEES OF THE DOWNTOWN DEVELOPMENT AUTHORITY AND ALL INTERESTED PARTIES:

**This letter shall serve as your formal and official notification of the
Regular Meeting of Tuesday, July 19, 2011 at 8:30 am,
in the DDA Office, 29213 Ford Road, Garden City, Michigan.**

The following items are on the agenda for your consideration:

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- A. Call to Order
 - 1) Roll Call
 - 2) Approval of Minutes
 - (a) Regular Board Meeting: June 21, 2011
 - 3) Approval of Agenda
 - B. Approval of Accounts Payable as listed:
 - (a) To date July 2011
 - C. Approval of Finance Report as listed:
 - (a) June 2011
 - D. **NEW Business**
 - 1) Common Corner Renovation Project – Construction Change Order #03, *Stacey Tobar*
 - 2) McKenna Additional Services Fee Amendment – Commons Corner
 - 3) Farmer's Market Agreement
 - 4) PILOT discussion RE: Penske Bldg Purchase
 - 5) City Rubbish Millage
 - 6) DPW Assistance
 - 7) Fiscal Year 2012 Budget Approval
 - 8) Administrative Assistant Compensation
 - E. **OLD Business**
 - 1) Executive Director Position
 - 2) Santaland
 - 3) By-Laws Sub Committee
 - 4) Recommendation of Board Member - vacancy update
 - 5) Upcoming Conferences | Educational Sessions – Prep for ICSC on Thursday
 - 6) DDA Credit Card Application update, *Bruce Boland*
 - F. Committee Reports
 - 1) Promotion Committee Update – *Kim Dold, Stacey Tobar*
 - (a) Events - Night of Arts and Stars Commons Corner Ribbon Cutting, Downtown Days, Aug 6
 - (b) Marketing Sub-Committee
 - (i) Facebook Activity
 - 2) Design Committee Update –*Bruce Boland*
 - 3) Maintenance Committee
 - G. Chamber Report
 - H. Director's Report
 - I. Open Discussion/Call to Audience
 - J. Adjournment

The City of Garden City will provide necessary auxiliary aids and services (such as signers and audio tapes) to individuals with disabilities attending meetings or hearings. A two-week notice is required. For assistance contact the DDA office at 734-261-2830.
John Prosch, DDA/Chairman