

Garden City Downtown Development Authority

DDA Office

Special Meeting Minutes January 18, 2011

A. Call to Order – 8:45am

1. Roll call

Members present: Vice Chairman Bob Squires (presided), Treasurer Bruce Boland, Secretary Ken Versele, Penni Klei

Others present: Admin Asst. Kim Dold, McKenna Associate Stacey Tobar, GC Chamber of Commerce Amelia Oliverio.

Members absent: Chairman John Prosch, Mayor Randy Walker, Dash Desai, Brian Lindbloom, Orin Mazzoni, John Santieu, Ron Tyszkiewicz.

2. Approval of Minutes

Regular Board Meeting: Unable to approve, no quorum

3. Approval of Agenda

Amend D3 to include dollar amount

B. Approval of Accounts Payable and Financial Report

Unable to approve, no quorum

C. NEW Business

1. January Workshop Results

- a. Develop Marketing/Communications Committee. Kim will send out email soliciting interest, including the Trustees.

2. State of the City Items

3. Presentation of preliminary FY12 budget

- a. No quorum present for vote, will schedule Special mtg for 2/1/2011

D. OLD Business

1. DDA Credit Card

- a. Bruce will be contacting Mayor Walker to see if he will move this along under the City's department head credit card proposal, or if need be take it before City Council for approval.

2. Town Center Dumpster Enclosure – contract with McCarthy Construction.

- a. Contract is ready to be signed. Pre-construction mtg scheduled for 3/22, construction to begin immediately after.

3. WNIC Radio Advertising update

- a. Plan to reach out to area businesses for interest

E. Committee Reports

1. Promotion: Discuss Farmers Market events, garage sale, chili cookoff. Farmers Market hours are changing to 11a – 6p. Promo mtg scheduled for 2/3 @ 4pm
2. Design: Bruce discussed the Penske bldg lease/purchase. Ken spoke with the listing Company – Ludwig Seeley (Kmart owns the property). The SEV is \$261,000, the bldg is 14,000 sq ft. The design for the Commons Corner has been developed, the Design Committee will meet on the 2nd/4th Tuesdays monthly.
3. Maintenance Committee – Contract extension with Carter’s Lawn Service. Storage behind the welding company on Middlebelt possible, Bruce will research.

F. Goals Discussion

Addressed under New Business - January workshop

G. Director’s Report

H. Open Discussion/Call to Audience

I. Adjournment

10:10am

Kimberly Dold
DDA Administrative Assistant

